

## LEADING FOR PERFORMANCE

Today's employees don't respond to a manager who gives direction, but rather commit to a leader who asks for their help in setting direction. And today's business doesn't wait for decisions to go up and then back down the chain of command. It needs empowered leaders at all levels. Strong leaders understand that the performance, morale, and retention of their people is directly tied to the quality of their working relationships with them. They appreciate that getting involved in their people's professional development and involving their people in decision making leads to real-world results. When leaders perform, people perform. And when people perform, businesses succeed. *Leading for Performance* enables organisations to ensure their leaders can drive business performance through effective communication, employee selection, team building, coaching, conflict resolution, and more.

## IGNITE TALENT

### MANAGING TIME WISELY

*Managing Time Wisely* offers invaluable insights into proven ways to enhance one's time management. Participants first learn how to improve their self-management skills, thereby facilitating the application of effective time-management techniques and strategies.

#### OFFERING OVERVIEW

With the rise of global business, increased adoption of virtual collaboration, and ongoing introduction of new generations into the workforce, today's workplace is more culturally, behaviourally, educationally, and philosophically diverse than ever before. To ensure that their work units remain productive and contribute to the execution of an organisation's business strategy, leaders must be able to not only make the most of their own time, but also help direct reports and other team members better manage their time.

#### OFFERING DETAILS

*Managing Time Wisely* is a practical, half-day, facilitator-led leadership effectiveness program. By participating in a variety of activities, learners discover that without strong self-management

skills, all the time-management techniques and strategies in the world won't help a bit.

Specifically, participants have the opportunity to:

- Assess their current time-management habits
- Understand the difference between time-management techniques and self-management techniques
- Examine the self-management issues of choice and control, and their impact on time management
- Analyse how there can be personal payoffs for poor time management
- Identify other ways to realise the same payoffs through effective time management
- Apply self-management skills to several time-management techniques in order to manage time more effectively

WILSON LEARNING EUROPA

23 LONDON END, BEACONSFIELD, BUCKINGHAMSHIRE, HP9 2HN, GREAT BRITAIN

TEL: +44 (0) 1494 678 121

FAX: +44 (0) 1494 678 631

EMAIL: [europamarketing@wilsonlearning.co.uk](mailto:europamarketing@wilsonlearning.co.uk)

WEB: [www.wilsonlearning.co.uk](http://www.wilsonlearning.co.uk)